

# Gourmet INVITATIONS *Quotation*

## Seating Charts

Product	Size	Price
24 x 36 Seating Chart includes monogram and date. All seating charts printed on 7mil Luster Photopaper. Graphics are included but an additional charge may apply.	1-100 Lines	\$175
	101-200 Lines	\$195
	201-300 Lines	\$215

If you wish to have the seating chart printed on your own, take \$30 off of the pricing.

Additional	Price
Bridal Party	\$25
Table Names instead of numbers	\$15
Duplicate Copies of Chart	\$50 Each
Menu Layout and Design	\$35
Mounted on Foam Core – includes additional shipping	\$65

Shipping	Price
Standard shipping using UPS	included
Second day Air using UPS	\$35

Additional Fees and Charge	Price
Late Fee if spreadsheet is received 9 days or less before the event	\$25
The spreadsheet must be proofread and edited before sending to me. I will do up to 5 lines of edits after the first proof. Any edit over 5 lines will be charged at	\$1/line

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I will send you a spreadsheet to use for the seating chart. I will need the completed chart NO LATER than 10 days before the wedding. Make your RSVP date 4 weeks prior to allow yourself time to complete the spreadsheet and seating arrangement.

You will need to purchase a 24x36 poster size frame. I suggest using a Michael's or JoAnn's coupon and purchasing a 24x36 frame. Kohl's is another location that offers sale pricing often.

Sales Tax will be applied to all printed material to orders in the State of Michigan. Services are exempt.

**Payment** - I prefer cash or check. In the event that you need to use a credit card. I will require a 50% deposit of cash or check made payable to **Gourmet Invitations**. The balance is due before shipment of the finished seating chart.

**Contract** - Following your acceptance of this Quote, I will email the Contract to you, which you will sign and date. The Contract will incorporate and encompass all of the terms and conditions, including the Forms entitled Quote, Review of Proof, and Design and Production Agreement, between you and Gourmet Invitations.